



Legal

Legal Information

Terms and conditions

Privacy Policy

Legal Information

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This page contains the [Terms and Conditions](#) for the use of this website and our [Privacy Policy](#) to inform users about how we collect, store and use personal data.

Any questions or enquiries which you have in relation to this website should be addressed to the Oryx editorial office at oryx@fauna-flora.org.

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These Terms and Conditions shall be governed by the law of England and Wales. Any dispute arising from these terms shall be dealt with by the Courts of England and Wales.

Privacy Policy

Oryx recognizes that a crucial element of the trust we hope to earn from our authors, peer reviewers, readers, supporters, members of the public, or any other individuals who engage with us, comes from being open, honest and lawful in the way that we process personal data. We will only store your information if we have a lawful basis for doing so.

Below you can learn more about the different types of personal data that we collect in connection with *Oryx*, how and why we process that data, and who you can contact if you have any questions about the data we hold or the ways in which we process it. We will never use anyone's personal details in any way that they would not reasonably expect. FFI is registered as a Data Controller with the Information Commissioner's Office (ICO registration no. Z5599356).

Data storage and processing

All personal data received and controlled by FFI for the management of *Oryx* is stored securely in the UK or, where data is held in our online submission and peer review system, in the USA (see below).

By using this website and our online submission and peer review system you therefore consent to the potential transfer of your data outside of your country of residence.

If you contact us (by any method), we may keep a record of that correspondence and use your contact details to reply to you. Communications may be sent to you from us by email. Please note that email is not a fully secure means of communication. Whilst we try to keep our systems and communications protected against viruses and other harmful effects we cannot guarantee this.

Security and subject access request

FFI will take reasonable precautions to prevent the loss, misuse or unauthorized alteration of information you give us. You can request a copy of the data we hold in relation to you. We commit to providing this within 1 month of receipt of your request. We will only withhold data in limited circumstances where we have legitimate reasons for doing so (for example, where releasing this information will affect another person's privacy rights). Please contact us at oryx@fauna-flora.org for any such requests.

Third parties

FFI will never share your personal details with any third party, charity or commercial organization unless it is strictly necessary for processing a manuscript submission, peer review or membership subscription. We do not trade, sell, rent or share lists with other organizations, and we will never do so.

For authors and peer reviewers

Email communications

As a prospective author, if you have provided us with an email address by contacting us or by registering on our online submission and peer review system ([ScholarOne Manuscripts](#)), we will send you information about any manuscripts you have submitted to *Oryx*. Data of persons registered by the submitting author as co-authors will also be held in our online submission and peer review system, and co-authors will receive notifications about submitted manuscripts.

If you are a conservation researcher or practitioner, we may contact you with a request to serve as a peer reviewer for the journal. Your details may already be stored in our database if we have interacted with you before, or they may have been passed on to us by prospective authors or members of the journal's editorial board, or may have been obtained from publicly available sources (e.g. your institutional website).

Your email address and other personal data supplied in relation to any submitted manuscripts

and/or peer review activities will be stored on a secure database held by [Clarivate Analytics](#) in the USA. We will only use this information to ensure that our communications with you are relevant and timely. Details of how your data is kept safe can be found on the [Clarivate Analytics website](#).

Log of communications

We maintain a history of interactions between *Oryx* editorial staff and our authors and reviewers on secure databases in the UK and USA. These include notes about inbound and outbound communications (i.e. to tell us that we have sent you something, or to tell us that you have written, telephoned or emailed us for any reason).

Stop communications

You can request to stop receiving our communications, or for us to erase your data, at any time by contacting the *Oryx* editorial office on +44 (0)1223 747697, or emailing oryx@fauna-flora.org. Please note if you request to stop receiving communications, we will need to store your details on a secure database to enable us to comply with your request (even if we erase your data from our other systems).

Keeping data up to date and data retention

We will do our best to ensure that all data we hold is kept as up to date as possible. You have access to review and change your own personal data on [ScholarOne](#) at any time. If the information we hold for you on ScholarOne is incorrect, please update your account details online or contact us so that we can make the changes for you.

If your data is not held on ScholarOne (e.g. if you have submitted material for publication outside of the submission and peer review system, via e-mail), please let us know so that we can make the necessary amendments to our records.

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Transfer of personal data to our publisher and related parties

If you are an author whose manuscript is accepted for publication, your data (and that of any co-authors) will be passed on to our publisher, [Cambridge University Press](#), and some of your personal data (including your name, institutional affiliation, e-mail address and any [ORCID iD](#) provided) will be published with the article.

Your personal data will also be sent securely to any third parties directly involved in the publication process (e.g. typesetters) for the purposes of publishing your work.

For details on Cambridge University Press's privacy policy, please visit their [website](#).

Data compilation and analysis

We will, from time to time, use data about our authors and peer reviewers to analyse trends over time (e.g. as part of our annual reporting, to compile a list of countries from which we have received manuscript submissions). Any personal data used to compile such reports will be anonymized, i.e. individual users will not be identifiable in any report outputs. We use the results of such analyses to monitor the journal's performance and development.

For Oryx subscribers/FFI members

Please refer to the [FFI Privacy Statement](#) for details on how your data are stored by FFI if you chose to subscribe to *Oryx* as an FFI member.

We will also provide your name, address and email address securely to Cambridge University Press for the purposes of providing you with *Oryx* if you have requested this as part of your FFI membership subscription.

For visitors of this website

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This website will allow you to share pages with social networks such as Facebook and Twitter,

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How we update this Privacy Policy

We may amend this Privacy Policy from time to time in order to reflect changes in the law, best practice or our internal procedures. You can see the last date at which any amendment or addition was made to this Privacy Policy by going to the bottom of this page. Please therefore review this page regularly to ensure you are aware of any changes to it.

Complaints

We are committed to protecting your personal information. If, however, you have a concern about how we have handled your data or about the contents of this Privacy Policy, or if you feel we may have mishandled your personal information, please contact us. We will respond efficiently to any complaints we receive. Our contact details are as follows:

Tom Beesley (Data Protection Lead)
+44(0)1223 749 018
tom.beesley@fauna-flora.org

If you are not satisfied with our response you can contact the Information Commissioner's Office with your concerns: <https://ico.org.uk/concerns/>

For residents of the USA and Australia

RESIDENTS OF THE USA AND AUSTRALIA SHOULD ALSO REFER TO THE ADDITIONAL PROVISIONS SET OUT BELOW

United States of America

We confirm that we take all reasonable steps to comply with US laws and regulations in relation to online privacy.

California - Online Privacy Protection Act 2003

This Act relates to personally identifiable information (PII) collected in relation to residents of California. Details of how we comply with this Act are set out in our above Privacy Statement which sets out the categories of PII we collect and how to request details of the PII we hold. In addition, we confirm that we do not share your PII with any third parties for direct marketing purposes. In relation to "Do Not Track" requests, please see our section on Cookies and Google Analytics above.

Children's Online Privacy Protection Act 1998 (COPPA)

The *Oryx* website and associated services are not directed at children under the age of 13 and, as such, FFI does not knowingly collect personal information from anyone under that age. If FFI is made aware that personal information has been obtained from a child (without parental consent) we will take steps to delete that information as quickly as possible. Please contact us if you believe that we may have collected personal information from a child.

Australia

In addition to the above information, we also confirm that we take all reasonable steps to comply with the Australian Privacy Principles (APP's) as set out in the Privacy Act 1988.

We confirm that we process data anonymously except where it is impracticable to do so (for example, in order to maintain a mailing list). Any unsolicited personal information we receive which we cannot legally hold under the Act will be destroyed. As stated above, all the data we collect is primarily stored securely in the UK and is processed and stored in accordance with the Australian Privacy Principles. We ensure that any third parties we use to process or store information outside of Australia also comply with these principles.

If you have a complaint then please contact us at ffiaustralia@fauna-flora.org. If you are not satisfied with our response to a complaint you can contact the Office of the Australian Information Commissioner.

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